



**CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT**
100 North Main Street
O'Fallon, MO 63366
T: (636) 379-5527

RFP NUMBER:	26-013	RFP ISSUE DATE:	01/30/2026
RFP DESCRIPTION:	8.5' X 20' CONCESSION TRAILER		
RFP OPENING DATE:	02/25/2026	RFP OPENING TIME:	12:00 P.M. CST

February 10, 2026

ADDENDUM #1

The purpose of this addendum is to address any questions received on or before February 10, 2026, at 12:00PM CST. The time period for questions is closed.

Questions:

1. The RFP specifies (2) 40-lb propane tanks, however we do not see any cooking equipment listed. Could you please clarify the intended use of the propane tanks? Are they primarily for heating the trailer (e.g., a heater), or is there another intended application?

Answer: The propane tanks will be used for heating the trailer and water heater (if it is propane). The City may add other propane products in the future.

2. Coffee service is mentioned in the RFP. Could you please advise what **coffee equipment** is required (for example, drip coffee maker, espresso machine, hot water system, etc.)?

Answer: For now, just a 50 cup coffee urn. 1,000 watt. 110vt.

3. The RFP references a **detachable plug for generator or shore power**. Can you confirm whether a generator is required as part of this RFP, or if shore power alone is acceptable?

Answer: The generator is not necessarily a part of the RFP but the City is asking for an extended tongue to fit a generator.

4. 1-flat or round roof?

Answer: The City will accept and evaluate both flat and round roof.

5. 2-flat or v nose front?

Answer: The City will accept and evaluate both V-nose and flat nose.

6. 3-spring or torsion axles?

Answer: The City will accept and evaluate both spring or torsions axles.

7. 4- GVWR?

Answer: Allowing for the trailer experts to propose, but the City would look at two 3,500 lb axles minimum.

8. 5-total number of flood lights required?

Answer: One flood light on each corner. (4) flood lights.

9. Are you open to any color or do you have a preference?

Answer: The City prefers a white trailer color; however, proposals including other colors will be evaluated. This gives for "on lot" proposals.

Reminder:

The due date and time remain the same for this project. This is to remind all bidders that sealed proposals for **RFP #26-013 8.5' X 20' Concession Trailer** must be submitted by 12:00 P.M. CST, February 25, 2026, to:

Christine Grabin, Purchasing Agent
City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at www.ofallonmo.gov Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

END OF ADDENDUM #1