



CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT

100 North Main Street
O'Fallon, MO 63366

T: (636) 379-5527

Fax: (636) 978-4144

BID NUMBER:	20-031	BID ISSUE DATE:	03/27/2020
BID DESCRIPTION:	TOPSOIL/BACKFILL DIRT & SANDY LOAM		
BID OPENING DATE:	04/09/2020	BID OPENING TIME:	2:00 P.M. CDT

April 3, 2020

ADDENDUM #1

The purpose of this addendum is to advise the public on temporary new procedures for the bid opening due to COVID-19 concerns.

Bid Opening Procedure:

In response to COVID-19, the City of O'Fallon is implementing special procedures for the bid opening. During these times, the City is committed to doing everything possible to minimize the risk of exposure to oneself, co-workers, bidders, and the public while continuing to provide services to the residents and visitors.

O'Fallon City Hall is currently closed to the public. To make deliveries (including deliveries of the bids for this project), the delivery vendor or bidder must call (636) 240-2000 when they arrive at City Hall. The delivery is to be left outside the building while City staff are inside watching. Once the bidder or delivery driver steps away from the package, City staff will open the door to take safe delivery of the package. Do not leave deliveries or bids at City Hall without confirmation from City staff.

Due to COVID-19 concerns, members of the public, including Bidders, Contractors, Sub-Contractors, and others, may not appear in person for the bid opening at City Hall. The bid opening will be streamed live on the City's website at: <https://www.ofallon.mo.us/ofallontv>. The City will make every effort to post the "as read" bid opening results on the City's website by the close of business that same day. The "Bid Opportunities" page within the "Services" tab on the City website is where the bid results will be available. A link to the video may be obtained by contacting Julie Moellering, Purchasing Agent at jmoellering@ofallon.mo.us or (636) 379-5527. Please allow up to 48 hours to receive the link.

Reminder:

The due date and time remains the same for this project. This is to remind all bidders that sealed bids for bid #20-031 Topsoil/Backfill Dirt & Sandy Loam must be submitted by 2:00 P.M. CDT, April 9, 2020 to:

Julie Moellering, Purchasing Agent
City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at www.ofallon.mo.us. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

END OF ADDENDUM #1

Bid #20-031 Topsoil/Backfill Dirt & Sandy Loam
Addendum #1