



**CITY OF O'FALLON, MISSOURI**  
***PURCHASING DEPARTMENT***

100 North Main Street  
O'Fallon, MO 63366  
T: (636) 379-5527

RFP NUMBER:	25-022	RFP ISSUE DATE:	02/21/2025
RFP DESCRIPTION:	INSURANCE BROKERAGE SERVICES		
RFP OPENING DATE:	03/26/2025	RFP OPENING TIME:	12:00 P.M. CDT

March 19, 2025

**ADDENDUM #2**

The purpose of this addendum is to address all questions received on or before 03/13/2025 at 12:00 PM. The time period for questions is closed.

**Questions:**

1. Who is the current broker?

*Answer: Gallagher.*

2. What is the current fee agreement? Does it increase annually, or has it remained flat?

*Answer: It has remained flat, but the contract allows for annual increases if necessary.*

3. Who are the current carriers for the City?

*Answer: Property, Equipment- Chubb. Crime, General Liability, Automobile, Law Enforcement, Public Officials – Travelers. Cyber – Crum & Forster. Excess Work Comp – Arch. Drone – American Alternative.*

4. Is the City self-insured? If not does the City want to explore self-insurance?

*Answer: We are self-insured for most lines of coverage.*

5. Has the City seen alternative carrier options in the last 5 years?

*Answer: Yes.*

6. Any pain points with the current broker for example lack of timely communication, poor claims management, late renewals, etc.?

*Answer: None to disclose.*

7. Any additional services the City would like their broker to offer at no additional cost?

*Answer: Training for staff, webinars, updates, risk analysis, etc.*

**Reminder:**

The due date and time remain the same for this project. This is to remind all bidders that sealed proposals for **RFP #25-022 Insurance Brokerage Services** must be submitted by 12:00 P.M. CDT, March 26, 2025, to:

Christine Grabin, Purchasing Agent  
City of O'Fallon, Missouri  
100 North Main Street  
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at [www.ofallonmo.gov](http://www.ofallonmo.gov) Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

END OF ADDENDUM #2



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March 18, 2025

**ADDENDUM #1**

The purpose of this addendum is to extend the time for answers to be provided to the questions received on or before 03/13/2025 at 12:00 PM. The time period for questions is closed. Questions will be answered by addendum by end of day 03/19/2025.

**Reminder:**

The due date and time remain the same for this project. This is to remind all bidders that sealed proposals for **RFP #25-022 Insurance Brokerage Services** must be submitted by 12:00 P.M. CDT, March 26, 2025, to:

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END OF ADDENDUM #1