



**CITY OF O'FALLON, MISSOURI**  
***PURCHASING DEPARTMENT***

**100 North Main Street**  
**O'Fallon, MO 63366**  
**T: (636) 379-5527**

<b>RFP NUMBER:</b>	<b>24-096</b>	<b>RFP ISSUE DATE:</b>	<b>12/06/2024</b>
<b>RFP DESCRIPTION:</b>	<b>VIDEO PRODUCTION, ROUTING SYSTEM AND CONTROL ROOM UPGRADES</b>		
<b>RFP OPENING DATE:</b>	<b>12/20/2024</b>	<b>RFP OPENING TIME:</b>	<b>12:00 P.M. CST</b>

December 17, 2024

**ADDENDUM #2**

The purpose of this addendum is to recap the discussion of the mandatory pre-bid meeting held at City Hall at 100 North Main Street, O'Fallon, MO 63366 at 1:00 P.M. CST on 12/12/2024. The time period for questions is now closed.

**Attendees:**

Dave Burkhart, City of O'Fallon  
Kevin Kreis, City of O'Fallon

**Eligible Companies (in attendance):**

Modern Communications

**Meeting:**

The team of representatives from Modern Communications talked with O'FallonTV Media Technician Dave Burkhart about the scope of the proposal. The team was very familiar with the existing system since they have done work with the City in the past and installed some of the current equipment. There was discussion about how to best integrate our current equipment and confirmation of what pieces were staying.

It was also determined that the majority of the server equipment would be relocated to the server room located behind the control room, and all cabling would be routed through the ceiling as opposed to the elevated floor.

**Reminder:**

The due date and time remain the same for this project. This is to remind all bidders that sealed proposals for RFP #24-096 Video Production, Routing System and Control Room Upgrades must be submitted by 12:00 P.M. CST, December 20, 2024, to:

Christine Grabin, Purchasing Agent  
City of O'Fallon, Missouri  
100 North Main Street  
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at [www.ofallonmo.gov](http://www.ofallonmo.gov) Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the RFP deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

**Attachments:** Mandatory Pre-Bid Meeting Sign-In Sheet

**END OF ADDENDUM #2**





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December 10, 2024

**ADDENDUM #1**

The purpose of this addendum is to extend the due date and time for questions from 1:00 P.M. CST on December 12, 2024, to 12:00 P.M. CST on December 13, 2024.

**Reminder:**

The due date and time remain the same for this project. This is to remind all bidders that sealed proposals for RFP #24-096 Video Production, Routing System and Control Room Upgrades must be submitted by 12:00 P.M. CST, December 20, 2024, to:

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City of O'Fallon, Missouri  
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