

**REQUEST FOR PROPOSALS**  
**RFP 24-096 VIDEO PRODUCTION, ROUTING SYSTEM AND CONTROL ROOM**  
**UPGRADES**  
**CITY OF O'FALLON, MISSOURI**

The City of O'Fallon is accepting sealed proposals for video production, routing system and control room upgrades. Specifications are available at <https://www.ofallonmo.gov> under Bid Opportunities.

There is a mandatory pre-bid meeting that will be held on December 12, 2024, at 1:00 P.M. CST at City Hall at 100 North Main Street, O'Fallon, MO 63366. Lack of attendance at the mandatory pre-bid meeting will disqualify a bidder from being considered for the award of the project.

Proposals must be submitted in a sealed envelope clearly marked "**RFP #24-096 Video Production, Routing System and Control Room**" to the City of O'Fallon, Attn: Christine Grabin, Purchasing Agent, 100 North Main Street, O'Fallon, MO 63366, by 12:00 P.M. CST, December 20, 2024. There will be no public opening of the proposals.

The City of O'Fallon reserves the right to reject any and all proposals and waive any irregularities. The City of O'Fallon also reserves the right to select the lowest and/or best proposal as determined by the City in its sole discretion.