



CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT

100 North Main Street
O'Fallon, MO 63366
T: (636) 379-5527

RFP NUMBER:	23-009	RFP ISSUE DATE:	01/27/2023
RFP DESCRIPTION:	CITY OF O'FALLON YOUTH SPORTS TOURISM TOURNAMENT SERVICES		
RFP OPENING DATE:	03/07/2023	RFP OPENING TIME:	2:00 P.M. CST

February 15, 202

ADDENDUM #1

The purpose of this addendum is to address questions received on or before 02/10/2023 at 4:00 P.M. CST. The time period for questions is closed.

Questions / Clarification:

1. If we propose a renovation to the park, what is the cities perspective on any current and future rentals the city has with organizations or teams that currently rent time? If a renovation occurs, would those rentals need to be honored?

Answer: Current rentals and contracts run through 2023 and will need to be honored. At this point, no contracts are in place for 2024 and beyond, so there are no concerns after this year.

Please note: Ozzie Smith Sports Complex is not available for use between approximately June 27th and July 7th each year as it is reserved for the City's annual Heritage & Freedom Fest, the City's largest annual event drawing more than 100,000 people each year.

2. Is there a timeline that any expected renovation would need to be in place by? I know it says start tournaments in 2023/2024 but looking for clarification on whether that implies renovation work as well or just the start of the overall process?

Answer: A proposed schedule for renovations may be included as part of the proposal, but please note if renovations may impact future City revenues. For example, if the proposal calls for renovating half of the park in 2024 and the other half in 2026, projections should indicate if those renovations would impact the City's revenues in those years and what the impact would be.

3. Are there opportunities to incorporate CarShield Field for tournaments hosted at Ozzie Smith Sports Complex?

Answer: CarShield Field is leased to the O'Fallon Hoots organization through 2024, with mutual options for additional multi-year extensions. Per this lease, the Hoots manage all scheduling for the facility and any use of the facility would need to be negotiated separately with that organization. Should either party choose not

to exercise the option to extend the Hoots' lease, a new RFP for a Stadium lease will be issued at that time.

4. Are there opportunities to incorporate the fields at Paul A Westhoff Park for tournaments hosted at Ozzie Smith Sports Complex?

Answer: Yes. This is an option.

5. The RFP states that there is a 15-page limit. Does this include the cover page, and the forms, such as E-Verify documentation, or Certification of Non-Segregation?

Answer: The 15-page limit was not meant to include the cover sheet or forms, or to limit important information. Due to the complexity of the RFP, please feel free to add additional pages as needed – **the 15-page limit will not be enforced.**

Reminder:

The due date and time remain the same for this project. This is to remind all respondents that sealed proposals for RFP #23-009 City of O'Fallon Youth Sports Tourism Tournament Services must be submitted by 2:00 P.M. CST, March 07, 2023 to:

Christine Grabin, Purchasing Agent
City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at www.ofallon.mo.us. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

END OF ADDENDUM #1