



CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT

100 North Main Street
O'Fallon, MO 63366
T: (636) 379-5527

RFP NUMBER:	22-094	RFP ISSUE DATE:	11/25/2022
RFP DESCRIPTION:	HR/LABOR COUNSEL LEGAL SERVICES		
RFP OPENING DATE:	12/13/2022	RFP OPENING TIME:	12:00 P.M. CST

December 6, 2022

ADDENDUM #1

The purpose of this addendum is to address questions/clarifications received on or before 11/30/2022 at 12:00 P.M. CST. The time period for questions is closed. The due date/time remain the same.

Question:

1. How long is the contract for the firm awarded the work?

Answer: Three years.

Clarification:

On page 9, under the heading "Pricing" the RFP states, "This request for proposal is a one-time agreement, exercised at the sole discretion of the City of O'Fallon, Missouri. The pricing stated by the respondent in the cost proposal section shall not be increased throughout the duration of the contract. Price decreases are allowed at any time."

The proposal can state increases in future years, which cannot be changed in the future during the term of the contract if it is awarded based on the quoted pricing for those future years.

Reminder:

The due date and time remain the same for this project. This is to remind all respondents that sealed proposals for RFP #22-094 HR/Labor Counsel Legal Services must be submitted by 12:00 P.M. CST, December 13, 2022 to:

Christine Grabin, Purchasing Agent
City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366

Addendum information will be available over the Internet at www.ofallon.mo.us. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline. Due to revisions, the bidders must acknowledge the Addendum(s) on the bid form.

END OF ADDENDUM #1